

Application for Employment At Kevin Ryman, Inc.

PERSONAL

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|---|-------|--------|--|
| Last Name | First | Middle | Date |
| Street Address | | | Home Telephone () |
| City, State, Zip | | | Social Security # |
| Have you ever applied for employment with us? _____YES _____NO If yes: Month and Year _____ | | | Date of Birth |
| Location _____ | | | |
| Position Desired | | | Pay Expected |
| Apart from absence for religious observance, are you available for full time work? _____YES _____NO If not, what hours can you work? | | | Will you work overtime if asked? _____YES _____NO |
| Are you legally eligible for employment in the United States? | | | When will you be available to begin work? _____ |
| Other special training or skills (languages, machine operation, etc.) | | | |

EDUCATION

| School | Name and Location of School | Course of Study | No. of Years Completed | Did you Graduate? | Degree of Diploma |
|----------------------------------|-----------------------------|-----------------|------------------------|-------------------|-------------------|
| Graduate | | | | ___YES ___NO | |
| College | | | | | |
| Business/ Trade/ Technical | | | | | |
| High School | | | | | |
| Elementary | | | | | |

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| Membership in Professional or Civic Organization (Exclude those which may disclose your race, color, religion or national origin) |
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DO NOT ANSWER ANY QUESTION IN THIS SECTION UNLESS THE BOX IS CHECKED

If the employer has checked the box next to the question, the information is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability. The laws of most States also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status and sexual preference.

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|--------------------------|--|--|---|
| <input type="checkbox"/> | Provide dates you attended school: | Elementary From _____ To _____ | <input type="checkbox"/> Number of dependents, including yourself: _____ |
| | High School From _____ To _____ | College From _____ To _____ | |
| <input type="checkbox"/> | Marital Status _____ Single _____ Engaged _____ Married _____ Separated _____ Divorced _____ Widowed | <input type="checkbox"/> Are you a Vietnam Veteran? _____ YES _____ NO | |
| | | <input type="checkbox"/> Date of Marriage: _____ | |
| <input type="checkbox"/> | What was your previous address? | <input type="checkbox"/> Are you a U.S. Citizen? _____ YES _____ NO | |
| | | <input type="checkbox"/> How long at present address? _____ | |
| <input type="checkbox"/> | Have you ever been bonded? _____ YES _____ NO If "Yes", with what employers? _____ | <input type="checkbox"/> How long at previous address? _____ | |
| | | <input type="checkbox"/> Are you over 18 years of age? _____ YES _____ NO If not, employment is subject to verification of age. | |
| <input type="checkbox"/> | Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged, or sealed? | | |
| <input type="checkbox"/> | State names of relatives and friends working for us, other than your spouse. | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |

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| S I G N A T U R E | The information provided in this Application for Employment is true, correct and complete. If you employ me, any misstatement or omission of fact on this application may result in my dismissal. | |
| | I understand that acceptance of an offer of employment creates no obligation upon you, the employer, to continue to employ me in the future. | |
| | _____ | _____ |
| | Date | Signature |

| | | | |
|--|----------|------------------|---------|
| R E F E R E N C E C H E C K | Employer | Person Contacted | Results |
| | 1. | | |
| | 2. | | |
| | 3. | | |
| | 4. | | |

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|---|--------------------|-----------|--------|-----------------------|
| T E S T R E S U L T S | Tests Administered | Raw Score | Rating | Analysis and Comments |
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|--|-------------------------------|
| I N T E R V I E W R E S U L T S | Interviewer Name and Comments |
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